

## Membership Data

First Name:	
Last Name:	
Birthday:	
Address:	
Town:	
Postcode:	
Country:	
Phone Number:	
Email Address:	
Communication Preferences:	<input type="checkbox"/> Phone Call <input type="checkbox"/> Phone Text (SMS/WhatsApp) <input type="checkbox"/> Email

## Declaration

I declare that the information given on this form whether input by myself, input on my behalf by a third party or automatically pre-populated is complete and correct to the best of my knowledge and belief.

I confirm that I have read The Privacy & Personal Data Policy attached and give consent to Calvary Stockholm on collecting and processing my personal data.

Personal information will be processed in accordance to the EU General Data Protection Regulation (EU-GDPR) with Calvary Stockholm as the Data Controller, to exercise your right to be removed from Calvary Stockholm database, contact the Calvary Stockholm Privacy Officer at [privacy@calvary.se](mailto:privacy@calvary.se).

## Signature

	Date:
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# Privacy & Personal Data Policy

*Last updated: February 4<sup>th</sup> 2023*

## Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulation (GDPR).

## Who are we?

Calvary Stockholm is the Data Controller (contact details below). This means it decides how your personal data is processed and for what purposes.

## What personal data do we collect?

Calvary Stockholm collects names, birth dates, addresses, email addresses, IP addresses, mobile phone numbers, images(photos) and videos.

## How do we process your personal data?

Calvary Stockholm complies with its obligations under the GDPR by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access, and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes:

- To administer membership records
- To manage our volunteer information
- To maintain our own accounts and records
- To inform you of news, events, activities, and services at Calvary Stockholm
- To contact you with surveys regarding current events and/or activities

## What is the legal basis for processing your personal data?

Explicit consent of the data subject

## Sharing your personal data

Your personal data will be treated as strictly confidential. They will only be shared with other members of the church to carry out a service to other church members or for the purposes connected with the church. We will only share your data with third parties outside of the church with your consent.

## How long do we keep your personal data?

Personal data processed for any purpose or purposes shall be kept for as long as is necessary for that purpose or purposes. In practice we:

- Annually review the length of time we keep your personal data;
- Consider the purpose or purposes we hold the information for in deciding whether (and for how long) to retain it;
- Securely delete information that is no longer needed for this purpose or these purposes; and update, archive, or securely delete information if it is out of date.

## Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the following rights concerning your personal data:

- The right to request a copy of your personal data which Calvary Stockholm holds about you;
- The right to request that Calvary Stockholm corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for Calvary Stockholm to retain such data;
- The right to withdraw your consent at any time;
- The right to request that the data controller provides the data subject with his/her personal data and, where possible, to transmit that data directly to another data controller, known as the right to data portability (where applicable);
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data; (Where applicable)
- The right to lodge a complaint with Swedish Data Protection Authority IMY.

## Further Processing

If we wish to use your personal data for a new purpose not covered by this Privacy & Personal Data Policy, we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. We will seek your prior consent to the new processing where and wherever necessary.

## Contact Details

To exercise all relevant rights, queries, or complaints, please, in the first instance, contact the Calvary Stockholm Privacy Officer at [privacy@calvary.se](mailto:privacy@calvary.se)

## Our Website & Cookies

We receive, collect and store any information you enter on our website or provide us in any other way. In addition, we collect the Internet protocol (IP) address used to connect your computer to the Internet. We may use software tools to measure and collect session information, including page response times, length of visits to certain pages, page interaction information, and methods used to browse away from the page.

Calvary Stockholm currently uses cookies on this website to count the number of visitors and understand how to serve our visitors and members better. When you use the Calvary Stockholm website, a small number of cookies are set. A cookie is a small file that we send to your computer or another device that is accessing our website and that we can then access when you visit the Calvary Stockholm website again. By sending cookies like this, we can offer you an improved user experience when using our website.

None of the cookies contains any personal data or information that could be used to identify you personally. Their purpose is solely to improve the functionality and quality of service of the Calvary Stockholm website.

Most browsers allow you to refuse to accept cookies. This choice will, however, have a negative impact on the usability of many websites, including this one. Most browser companies provide instructions on disabling cookies on their websites. You can learn more about cookies and how to disable them at [AboutCookies.org](http://AboutCookies.org).

Our website is hosted on a platform managed by Calvary Stockholm. The platform allows us to provide information to you. Your data may be stored in the platform, which has the database and storage residing on a server within the EU.